

CHILDREN HOSPITAL, FAISALABAD

Pre-Qualification of pharmacies for "Day to Day" Purchase of Medicine/Surgical items registered as
Drugs / Surgical Disposable Items for the Financial Year 2022-23.

(CHECK LIST)
TECHNICAL PROPOSAL

- | | | | | | |
|--|--|-----|--|----|--|
| 1. Index & accurate page marking certificate by the bidder | <table border="1"><tr><td>Yes</td><td></td><td>No</td><td></td></tr></table> | Yes | | No | |
| Yes | | No | | | |
| 2. Tender Signed & Stamped | <table border="1"><tr><td>Yes</td><td></td><td>No</td><td></td></tr></table> | Yes | | No | |
| Yes | | No | | | |
| 3. Original tender purchase receipt | <table border="1"><tr><td>Yes</td><td></td><td>No</td><td></td></tr></table> | Yes | | No | |
| Yes | | No | | | |
| 4. Attested copy of C.N.I.C. (Proprietor) | <table border="1"><tr><td>Yes</td><td></td><td>No</td><td></td></tr></table> | Yes | | No | |
| Yes | | No | | | |
| 5. Attested copy of Income Tax Registration Certificate | <table border="1"><tr><td>Yes</td><td></td><td>No</td><td></td></tr></table> | Yes | | No | |
| Yes | | No | | | |
| 6. Attested copy of Sales Tax Registration Certificate | <table border="1"><tr><td>Yes</td><td></td><td>No</td><td></td></tr></table> | Yes | | No | |
| Yes | | No | | | |
| 7. Attested copy of Valid Drug Sale License | <table border="1"><tr><td>Yes</td><td></td><td>No</td><td></td></tr></table> | Yes | | No | |
| Yes | | No | | | |
| 8. Affidavit on Judicial Paper | <table border="1"><tr><td>Yes</td><td></td><td>No</td><td></td></tr></table> | Yes | | No | |
| Yes | | No | | | |
| 9. Bank Statement | <table border="1"><tr><td>Yes</td><td></td><td>No</td><td></td></tr></table> | Yes | | No | |
| Yes | | No | | | |

FINANCIAL PROPOSAL

- | | | | | | |
|--|--|-----|--|----|--|
| 1. Bid Security (1% of total budget for day to day purchase)
CDR worth Rs. 480,000/-in favour of Medical Superintendent,
Children Hospital Faisalabad. | <table border="1"><tr><td>Yes</td><td></td><td>No</td><td></td></tr></table> | Yes | | No | |
| Yes | | No | | | |

— *Handwritten signature* — *Handwritten signature*

PAGE MARKING / INDEX CERTIFICATE

I Mr. / Miss / Mrs. _____ do
hereby certify on the behalf of M/S: _____ That
the bidding documents submitted for tender of _____ contains total
pages _____.

Moreover, the page marking is done and index has been prepared which is marked as
page No. _____.

Name of authorized person _____

Designation _____

C.N.I.C. No. _____

Mailing Address _____

Contact No. (land line) _____

Contact No. (Mobile) _____

E-mail Address _____

Signature

Stamp (Firm)

Dated

Handwritten marks:
A stylized signature or initials, possibly "ML", and a checkmark.

AUTHORITY LETTER

We M/S _____

do hereby authorize Mr./Miss/ Mrs. _____ to attend the meetings, negotiate on prices, receive letters & bid securities (for tenders 2022-23 Children Hospital Faisalabad) on behalf of our firm. The particulars of authorized person are given below.

Name of authorized person _____

Designation _____

C.N.I.C. No. _____

Mailing Address _____

Contact No. (land line) _____

Contact No. (Mobile) _____

E-mail Address _____

Sign. & Stamp (Signing Authority)

Dated _____

Contact No. _____

NOTE:- Incase of any change in authorized person must be conveyed to Medical Superintendent, Children Hospital Faisalabad in writing.



CHILDREN HOSPITAL, FAISALABAD

Pre-Qualification of pharmacies for "Day to Day" Purchase of Medicine/Surgical items registered as
Drugs / Surgical Disposable Items for the Financial Year 2022-23

Advertised tender No.	
Date/ Time of receipt of tender	
Date of opening of tender	
Tender fee (Non – Refundable)	Rs.1000/-
Bid Security (Refundable)	
Venue	Conference Room, Office of the Medical Superintendent, Children Hospital Faisalabad

SPECIAL INSTRUCTIONS

1. Sealed Tenders are invited from the General Sales Tax & Income Tax registered firms bearing valid Drugs Sale License for retail sale for the supply of all types of drugs/medicines, surgical disposable items round the clock during the Financial Year 2022-23. Tender form is obtainable on cash payment amount Rs. 1000/- (non-refundable) from the Purchase Cell, Children Hospital Faisalabad on submission of written request.
2. Any offer received not as per terms & condition of the tender enquiry / bidding document of this hospital, framed under Punjab Procurement Rules (PPRA 2014), Government of the Punjab is liable to be ignored.
3. No offer shall be considered:-
 - i- If received after the last date and time
 - ii- The tender is ambiguous
 - iii- The tender is unsigned
 - iv- The tender is conditional
 - v- Tender is sent by telegram
 - vi- Offer received without requisite Bid Security
 - vii- Offer received from the firm black listed or suspended by the Health Department, Government of the Punjab / Procuring Agency.
 - viii- Without the original tender receipt
4. In case the contractor fails to execute the contract strictly in accordance with the terms & conditions laid down in the contract, the security deposited shall be forfeited.
5. Duly attested photocopies of CNIC of proprietor must be attached with the tender along with copies of National Tax Number (NTN), General Sales Tax registration certificate and valid retail Drugs Sale License.
6. All offers / bids will be submitted in accordance with Punjab Procurement Rules 2014.
7. The sealed bids (separate technical and financial bids further sealed in an envelope) will be dropped in the tender box placed in the Office of the Children Hospital Faisalabad.
8. All the participating bidders / tenderers are bound to provide page marking / index certificate along with the bidding documents, moreover the bidding documents must be in proper binding. In case of non-compliance of above mentioned direction the responsibility of misplacing of any document from the bidding documents will lie on the participating bidder / tenderer. The competent authority will not accept any excuse in this regard.
9. The participating bidders / tenderers must ensure they are submitting their bidding documents complete in all respects. The competent authority will not receive / accept any supporting document after the opening of the technical proposals.



TERMS & CONDITIONS

1. The tenderer must have valid Drugs Sale License for retail sales, financially sound, well reputed and have shop with comprehensive storage facilities. The facility of supplies must be available round the clock and all this will be subject to the positive report submitted by the Evaluation Committee made for the purpose.
2. In case, any excess amount is paid to the contractor, the same will be deducted from the pending bills or performance guarantee of the said firm.
3. The offered discounts beyond the set 6% threshold shall be from the maximum retail prices fixed by the concerned regulatory authority, or the manufacturers (where concerned regulatory authority has permitted to do so) or sole importers for medicines and from market price for disposables.
4. The tenderer shall be bound to accept all terms & conditions of the Government / PPRA and any further conditions introduced by Government during the period of contract in addition to the terms, conditions, Rules & regulations of PPRA 2014/DRAP Act 2012 or its amendments.
5. Validity of frame work contract will be for one financial year (till 30.06.2023) however it will be extendable for three months by the competent authority.
6. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
7. The bidders are required to give their best and most competitive discount for the items.
8. The contractor will supply the medicine as per Drugs Act, 1976 / DRAP Act 2012 or its amendments and rules framed there under.
9. The contractor will provide an authentic price list of medicines if and when required for verification of bills.
10. The tenderer / contractor will provide warranty certificate regarding quality of all drugs medicines, surgical disposable items, etc. sold to this hospital. Moreover, the contractor will be bound to provide the invoice of his source of purchase if and when required along with the warranty that these do not contravene any provision of Section 23 of Drugs Act, 1976 and the Rules framed there under or DRAP Act 2012 or its amendments.
11. The contractor will be bound to supply the required brand of all drugs / medicines. In case the contractor provides brands of his own choice of higher rates than that of the demanded brand, the extra amount will be adjusted to the value of recommended brands. The contractor will be bound to open the shop round the clock and to provide medicines to all the components timely, failing which the contractor will be blacklisted and its Performance Guarantee will be forfeited.
12. All the bidders are required to provide complete documents in compact file for their assessment of qualification as prescribed under the rules. Only the firms which will be declared qualified by this Hospital Committee will be entertained in the further proceeding of this contract.
13. All the bidders are required to submit **1% Bid Security Rs.480,000/-** of the value of the total budget of local purchase of both the components collectively. The successful bidder is bound to deposit performance guarantee in form of Bank Guarantee @ 2.25% of total budget for day to day purchase.
14. The contractor will submit the bills on monthly basis for payment.
15. All tax deductions will be made according to Government instructions. (Income Tax & stamp duty etc.). As per instructions issued by Health Department, Government of the Punjab vide letter No. IAW/HD/8-21/77(PG) dated 01.01.2014 all successful bidders / contractors will pay the stamp duty 25paise for every one hundred rupees or part thereof of amount of the contract on the procurement of stores and materials.
16. In case the contractor fails to supply the ordered items on the same day, purchase will be made at his risk and cost from the open market.
17. **All the participating firms are bound to quote discount rate for national manufacturers & multi-national manufacturers of medicines / surgical disposable items individually.**
18. The successful bidder will not be allowed to sublet the contract award in any case, otherwise the contract award will be cancelled & Procuring Agency reserves the right to recommend the blacklisting of the proprietor & the firm.
19. Purchase Committee reserves the right to accept or reject any / all tender(s) without assigning any reasons.
20. The successful bidder will be bound to supply the demanded stores (surgical items) within one hour in the hospital.
21. The Procuring Agency has the right to check / demand the source certificate and original sales / purchase record from the successful bidder at any time. In case of any discrepancy is found in the supplies necessary legal action as per Drug Act 1976 / DRAP Act 2012 or its amendments will be taken against the firm.
22. The format of the warranty certificate will be as per DRAP Act 2012 or its amendments (where applicable) and specimen enclosed with the bidding documents.
23. If any fraudulent activity found at any stage, the said firm / bidder will be blacklisted and its Performance Guarantee will be forfeited.
24. PPRA Rules 2014 / DRAP Act 2012 or any amendments made by the Government time to time are applicable.


MEDICAL SUPERINTENDENT
 Children Hospital Faisalabad

CERTIFICATE

I/We hereby confirm to have read all the terms & conditions as laid down in the enclosed bidding document including special instructions and we further abide by all these instructions / conditions of this tender. We also hereby categorically confirm that the stores offered by us are exactly of the particulars and specification as laid down in your orders in all respect.

Sign. of tenderer / Proprietor _____

Name of tenderer / Proprietor _____

Designation of tenderer / Proprietor _____

Postal address _____

Telephone No. (Land line) _____ Mobile _____

CNIC No. _____ NTN _____

Sales Tax No. _____

E-mail address _____

DL A JC

BID EVALUATION CRITERIA
FOR TENDERS 2022-23

The following merit point system for evaluation factors / criteria will be applied for the "TECHNICAL PROPOSALS". The point score shall be mentioned in the "BID EVALUATION REPORT".

MERIT POINT SYSTEM

Technical Evaluation of firms/ Pharmacies

Day to Day purchase of Medicine/Surgical Items Registered as Drugs & Surgical / Disposable Items

STAGE: 01

SR. NO.	EVALUATION CRITERIA	POINTS	DOCUMENT REQUIRED
1.	<u>Financial Position / Status</u> i. Income Tax registration certificate ii. Sales tax registration certificate iii. Bank Statement worth (min 2 million)	10 (03) (03) (04)	i. Attested copies of certificates ii. Attested copy of bank statement / audited balance sheet of last 2 years.
2.	<u>Firm's Experience In The Market</u> i. 1-3 years experience ii. 4-8 years experience iii. 9-15 years & above experience	10 (06) (08) (10)	Attested copies of relevant documents / certificate on letterhead of the firm / company
3.	<u>Overall past performance of the firm/company</u> a) very good b) good c) satisfactory d) No past experience with these institution but has experience with other Govt. Institutions and also provided satisfactory performance certificate from the Head of those Govt. Institutions. e) Unsatisfactory/ Poor (Technically knocked out)	15 15 12 09 05 Points = for each satisfactory performance certificate provided (00)	(As ascertained by TAC) i. original performance certificates from the head of Govt. institutions. (Maximum points = 15)
4.	i Valid Drug sales license (Retail Sale) ii Invalid drug sales license (Technical Proposal rejected)	10 (00)	i) Attested copy of drug sales license
5.	<u>Technical Staff (Qualified person)</u> i. Degree holders B. Pharm/Pharm-D ii. Category - B	05 (05) (03)	Attested copy of degree / category of qualified person.
Total Points		Total Points = 50	Qualifying points 60% of total

NOTE:

i) In case of invalid drug sales license, the bid will be automatically technically knocked out.


MEDICAL SUPERINTENDENT
 Chakren Hospital Faisalabad